

Email all supplemental documents in **English** to [ShenyangSAO@state.gov](mailto:ShenyangSAO@state.gov) as a MS Word document

**-We will not accept any documents submitted entirely in Chinese-**

**The blue sheet you received at the interview will indicate any other documents that are required. Please e-mail those documents as a word document as soon as possible.**

**A current resume or CV is required for all applicants. Additionally we ask that a resume should include:**

- **Name (Please use Characters and Pinyin), Date of birth and current passport number OR Case number (to help keep your documents together)**
- **A short statement on purpose of travel and planned date of arrival (Date of arrival must be at least 3 weeks after your interview date. If your travel plans are sooner than 3 weeks from the date of interview please **contact the consulate by e-mail immediately.**)**
  - **If presenting a paper or working on research, the title of paper/research project and names of all authors/researchers as well as a description of the research project**
  - **If buying equipment, a short description of the equipment to be purchased**
  - **Short Itinerary**
- **US Contact**
  - **Name, Title/Relationship, Company**

#### **EDUCATION EXPERIENCE**

(Include any study in progress. Include dates, major, degree earned, school name and location. Include thesis topic/research focus for Masters and PhD degrees as well as the name of your academic advisor)

#### **PROFESSIONAL EXPERIENCE**

(Please include dates of employment, position title, company name, location, and your job duties)

#### **PUBLICATIONS**

(Please list any articles or books you have published. Please include the title, all listed authors, and the journal, newspaper or publishing company that published your work)